



Digital Commonwealth Board Meeting

Minutes

March 16, 2021

Approved at April 20, 2021 Meeting

10:07 am: meeting called to order by President Justin Snow

Present (via Zoom): Danielle Sangalang, Hans Bergmann, Justin Snow, Eben English, Sonia Pacheco, Jodi Goodman, Kate Boylan, Tiffeni Fontno, Evan Knight, Anton Smith

Absent: Rachel Jirka, Tegan Kehoe

Guest Committee Chairs: Helen Charbonneau.

The February minutes were **approved** as presented.

The meeting was brief because of the Conflict Resolution Training that followed at 11am.

The committee reports were heard out of order because of Zoom glitches.

Conference Committee:

- Sonia Pacheco reported that the planning for the 2021 Conference (“The Politics of Collection,”) set for April 13th, continues. There are 242 people registered, and there are five sponsors. The speakers have been notified that they make Land Acknowledgement statements if they wish to. A number of links with examples and guidelines were provided to them. Sonia listed for the Board the names of the historical tribes who lived on the land we now designate as Massachusetts. A Digital Commonwealth Code of Conduct has been sent to the registrants.

Membership Committee:

- The Expanding Your Digital Horizons project was updated.
- The two Judge Peter Agnes presentations on the Sacco-Vanzetti Case were well received, with new mailing list names collected. For Part I, “Sacco-Vanzetti: The case that will not die”, 210 people registered and 149 showed up.
- Glynda Benham has created new talking points for committee members to use in speaking to potential members of Digital Commonwealth.
- The committee has established the goal of increasing membership by 5% per year and is making a plan of how to do that. The committee is also working to increase the number of candidates for committee memberships. It thinks that establishing term limits might help because then potential members would have a better understanding of the time commitment involved.

Repository Committee:

- The committee has not met.

Financials Report: From Tegan Kehoe:

- This month's update is very much like last month's update. Our membership renewals are still coming in at normal levels, and our money market interest, which is a very small part of our income, is still much lower than a normal year
- Our net operating revenue at the end of February was \$21,087, and our total assets were \$146,420.

Membership Report: From Glynda Benham

- Glynda reports that we are at 221 active + 13 pending members (234 total) compared to 220 active + 9 pending (229 total) this time last year, so we still seem to be holding our own in terms of membership numbers. There are 4 new member applications this month, two of which are from the SAILS network.

Boston Public Library Update:

- Applications are coming in again and virtual site visits are also picking up.
- Smaller institutions have more difficulty because of the virtual site visits: they don't have the staff and the ability to package their collections as effectively as large ones do.
- The Content Warnings are now live on the site.
- A new staff member has been approved to deal with the Cloud storage.
- Starting April 19th there will be a 6 to 8 weeks hiatus as the collection shifts to Cloud storage and the new software.

Diversity, Equity, Access and Inclusion Survey

- There was no time to discuss this. A spreadsheet is coming.

Values Statement Task Force

- No report.

Recruitment and Nominations of Board Members and Officers

- The Nomination Committee noted that there will be three openings on the Board.

Meeting was adjourned at 10:55 am

Next Meeting: April 20, 2021, 10-12 am (Zoom)

Hans Bergmann, Secretary